PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Subject Categories
(click on title to view details)

Ability & Aptitudes

Accounting & Financial

AI Tools and Practices

Application & Web Development

Call Centre

Databases & Business Intelligence

Desktop Publishing Software

Education

Engineering, Industrial & Design

Enterprise Resource Planning

Hardware & Networking

Healthcare

Hospitality Industry

Human Resources

Language & Communication

Legal, Safety & Administration

Management

Microsoft Office Software - Simulation

Microsoft Office Software - Multiple Choice

Operating Systems & Internet Browsers

Primary Work Skills

Retail

Sales & Marketing

Typing & Data Entry

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Abilities and Aptitudes

- Attention To Detail
- Chat Simulation
- Cybersecurity Awareness
- Data Checking
- Email Etiquette
- Emotional Intelligence
- Following Directions
- JAWS Compliant Assessment
- Logical Thinking
- Matching Skills
- Multitasking Simulation
- Negotiation Skills
- Numerical Proofreading
- Numerical Reasoning
- Office Filing
- Presenter Skills
- Reading Comprehension
- Research Skills
- Spatial Reasoning
- Technical Writing Skills
- Unconscious Bias
- Verbal Reasoning
- Videoconference Communication and Etiquette

Primary Work Skills

- Administrative Assistant
- Basic Computer Knowledge for Windows 11
- Basic Math
- Digital Literacy Simulation
- Drivers and Sales Workers
- IT Industry Acronyms
- Quantitative Analysis

Typing & Data Entry

- Form-fill Data Entry Typing
- General Typing
- General Typing - Audio
- Typing - Call Centre
- Typing - Financial
- Typing - Government
- Typing - Legal
- Typing - Medical
- Typing 10-Key Data Entry
- Typing Business Text
- Typing Contact Data Entry (Audio)
- Typing Contact Data Entry
- Typing News Text
- Typing Spanish Text

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Microsoft Office Software - Simulation

- **MS Office Excel Simulation (2013, 2016, 2019, 2021)**
- **MS Office Outlook Simulation (2013, 2016, 2019, 2021)**
- **MS Office PowerPoint Simulation (2013, 2016, 2019, 2021)**
- **MS Office Word Simulation (2013, 2016, 2019, 2021)**

MS Office Software - Multiple Choice

- **MS Office Excel (2013, 2016, 2019, 2021)**
- **MS Office Excel Functions 2019**
- **MS Office Outlook (2013, 2016, 2019, 2021)**
- **MS Office PowerPoint (2013, 2016, 2019, 2021)**
- **MS Office Word (2013, 2016, 2019, 2021)**
- **MS Office Visio (2016, 2019)**
- **MS Office 365**
- **MS Office 365 Administration**
- **MS Office Project 2019**
- **MS Office Project Professional 2013**

PEOPLOGICASKILLS SUBJECT LIST

Language & Communication

- **Business Communication**
- **Canadian French Language - CEFR (A1, A2, B1)**
- **Canadian French Language - CEFR (B2, C1, C2)**
- **Dutch Language**
- **English as a Second Language**
- **English Language (A1, A2, B1)**
- **English Language (B2, C1, C2)**
- **English Proofreading**
- **English Spelling and Vocabulary**
- **English to Spanish Translation**
- **French Language**
- **German Language**
- **Greek Language**
- **Hindi Language**
- **Italian Language**
- **Japanese Language**
- **Korean Language**
- **Modern Arabic Language**
- **Polish Language**
- **Portuguese Language**
- **Russian Language**
- **Spanish Language**
- **Spanish To English Translation**
- **Urdu Language**

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Sales & Marketing

- Canva
- Community Operations and Content Moderation
- Copywriting Skills
- Digital Marketing
- Email Marketing
- Graphic Design Skills
- Marketing Concepts
- MS Dynamics CRM 2011 for General Use
- Sales Concepts
- Salesforce CRM Spring '12 for General Use

- Salesforce Administration (Spring '18, Summer '12)
- Search Engine Marketing
- Search Marketing Strategies
- Social Media Marketing
- Video Production Skills
- Web Search Skills

Management

- Business Etiquette
- Change Management
- Leadership Skills
- Management Skills
- Product Management
- Project Management
- Remote Leadership Skills
- Team Management
- Time Management

AI Tools and Practices

- AI Ethics
- Chat GPT
- Prompt Engineering

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Call Centre

- Call Centre
- Customer Service
- Customer Service - Financial
- Inbound Call Centre Simulation
- Outbound Call Centre Simulation

Retail

- Customer Service - Retail
- General Retail Knowledge
- Retail Call Centre
- Retail Marketing Skills
- Retail Maths
- Sales Clerk Skills
- Supply Chain Management
- Warehouse Pick and Pack Skills
- Warehousing Skills
- Web Merchant Skills

Accounting and Financial

- Accounting and Bookkeeping Principles
- Accounting - Payroll
- Accounting - Accounts Receivable
- Accounting - Account Payable
- Bank Teller Skills
- Debt Collection
- International Financial Reporting Standards (IFRS)
- Intuit Quickbooks Desktop 2024
- Intuit Quickbook Enterprise Solutions (2012, 2014)
- Intuit Quickbooks Online (Essentials Version)
- Intuit Quickbooks Pro (2004, 2006, 2008, 2010, 2018, 2021)
- Intuit Quickbooks Pro Plus 2011
- MS Dynamics AX - Financials (2009, 2010)
- AccountRight Plus 19
- NetSuite 12.1 - Financials
- Peachtree Complete Accounting (2003, 2005, 2009)

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Engineering, Industrial & Design

- Assembly Skills
- AutoCAD for General Use 2023
- Autodesk Revit MEP
- Automotive Mechanic Knowledge
- Basic Electronics
- Basic Industrial Maths
- Blueprint Reading
- Carpentry Skills
- Civil Engineering Skills
- CNC Skills
- Construction Worker Skills
- Design Engineering
- Diesel Mechanic Knowledge
- Electrical Engineering Skills
- Electrician Skills
- Forklift Skills
- Gas, Liquid and Weight Measurements
- Geographic Information System (GIS)
- GMP (Good Manufacturing Practice)
- HVAC Skills
- Mechanical Aptitude
- Mechanical Engineering Skills
- MicroStation V8 for General Use
- Operating Engineer
- Operations Management
- Oracle Primavera P6
- Piping and Instrumentation Diagram Basics
- Plumbing Skills

- Power Tools
- Programmable Logic Controller (PLC) Programming
- Reading Micrometers and Callipers
- Reading Ruler - English and Metric Units
- SolidWorks
- Telecommunications
- Units and Conversions Skills
- Welding Knowledge

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Healthcare

- **Bloodborne Pathogens**
- **Cerner**
- **Child Care**
- **Clinical Research Assistant**
- **Compounding Sterile and Nonsterile Preparation**
- **Customer Service - Healthcare**
- **Dental Terminology**
- **Emergency Medical Technician (EMT)**
- **Epic for General Use**
- **First Aid**
- **Funeral Services**
- **Home Health Aide**
- **ICD -10**
- **Infection and Prevention Control**
- **Inventory Management and Medication Dispensing**
- **Matching Simulation - Healthcare**
- **Medical Billing**
- **Medical Coding**
- **Medical Dosage Calculations**
- **Medical Office Administration Skills**
- **Medical Terminology**
- **Medical Transcription**
- **Medication Decisions and Counseling**
- **Medication Safety and Antimicrobial Stewardship**

- **Nursing Skills**
- **Pharmaceutical Terminology**
- **Phlebotomy**
- **Processing Medication Orders and Managing Narcotics**
- **Radiology**
- **Registered Nurse Skills**
- **Veterinary Medicine**
- **Wellness and Health Coaching**

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Hospitality Industry

- Cooking Skills
- Customer Service - Hospitality
- Event Planning Skills
- Flight Attendant
- Food and Beverage Serving Skills
- Front Desk Skills
- Guide and Tour Operator Skills
- Room Service Management Skills

Education

- Administrative Assistant in a School Setting
- General Scholastic Teaching Skills
- Interpersonal Skills In A School Setting
- School Clerk
- School Food Service
- Special Education Medical Assistance

Human Resources

- Example Interview Questions (Free Response)
- Gender, Diversity and Inclusion
- Mental Health in Remote Work Settings
- Recruitment (HRM)
- Remote Working
- Sexual Harassment Policy for HR Professionals
- Training Skills
- Workday

Legal, Safety & Administration

- Custodial Skills
- Environmental, Health and Safety
- Legal Terminology
- Property Management
- Workplace Safety

PEOPLOGICASKILLS SUBJECT LIST

Application & Web Development

- .NET Core 3.1
- Active Server Pages .NET 4.7.1
- Active Server Pages 3.0
- Active Server Pages .NET 3.5
- ActiveX
- Adobe Dreamweaver CS6 - Windows
- Adobe ColdFusion 9
- Adobe Dreamweaver CS3
- Adobe Flash CS3 Professional - Macintosh
- Adobe Flash CS6 Professional - Windows
- Adobe Flex 4.0
- Agile Management
- Ajax Frameworks
- Ajax Programming
- Amazon Web Services Cloud Computing Basics
- Android 10 Programming
- Angular 8
- AngularJS 1.4.5
- Bootstrap 4
- Borland Delphi
- Business Systems Analyst
- C
- C # 8
- C ++ 17
- Cascading Style Sheet 4
- CoBOL
- CORBA
- Cypress 10.0.0
- Docker 20.10
- Drupal 7.18
- ERP Development
- Extended JavaScript 3.0
- Git 2.31
- Go 1.17.2
- HP WinRunner 9.2
- HTML 5
- IBM CICS
- IBM FileNet P8 Version 5.1 - Administration
- Java 2 Enterprise Edition 1.4
- Java 2 Standard Edition 1.5
- Java Enterprise Edition 6
- Java Frameworks: Struts 2
- Java Frameworks: Hibernate 4
- Java Frameworks: Spring 5
- Java GUI
- Java Standard Edition 17
- Java Technologies: Hibernate, Spring and Struts
- JavaScript 1.8.5
- JavaScript ES9
- Jira 8.17.1
- Joomla 3.9.4
- jQuery 3
- Kotlin 1.6
- Kubernetes 1.14

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Application & Web Development

- Macromedia Dreamweaver 8
- Macromedia Flash 4
- Magento Open Source 2.4.3
- Managing Modern Desktops
- MS .NET Framework 4.7.2
- MS Dynamics CRM 2011 - Development
- MS FrontPage 2000
- MS SharePoint 2013 - Development
- MS SharePoint 2019 - Administration
- MS SharePoint 2010 for General Use
- MS Visual Basic 2010
- MS Visual Basic 6
- MS Visual C++ 2010 Professional
- MS Visual C++ 2019
- MS Visual Studio 2019 Professional
- Node.js 12
- Objective - C Programming
- OOP Concepts
- Perl 1.0
- Perl 5 Version 14
- PHP 7
- Programming Design Patterns
- Python 3.9.7
- Quality Assurance
- React 18
- Redux 4.2.0
- RubyOnRails 5

- Salesforce Commerce Cloud
- Salesforce Spring '18 - Development
- SCSS 1.49.9
- Search Engine Optimisation Fundamentals
- Selenium 4.0
- SOA Design and Development Knowledge
- Software Testing
- Swift 4
- Sybase Powerbuilder
- TypeScript 4.3
- Visual Basic Script
- Visual Basic .NET 16.2
- Vue.js 2.6
- Web Analytics
- WebLogic Server 9.2
- WebSphere Application Server 8.0
- WordPress 5.2
- XHTML 1.0
- XML
- YAML 1.2.2

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Databases & Business Intelligence

- **AI - Basic Artificial Intelligence Knowledge**
- **Amazon Redshift**
- **AWS Data Lake**
- **Blockchain**
- **Crystal Reports 2016**
- **Data Analytics**
- **Data Science**
- **Database Management Systems**
- **IBM DB2**
- **Machine Learning**
- **MongoDB 4.4**
- **MS Office Access 2019**
- **MS Power BI**
- **MS SQL Server - Administration 2021**
- **MS SQL Server - Development 2017**
- **MS SQL Server (2005, 7)**
- **MS SQL Server 2008 - Programming**
- **MS SQL Server 2012 - Database Administration**
- **MS Visual FoxPro 9**
- **MySQL 8.0**
- **Natural Language Processing**
- **Oracle Administration**
- **Oracle 10g Administration**
- **Oracle Database 19c**
- **Oracle Developer**
- **Oracle PL/SQL 11**

- **Oracle SQL Developer Data Modeler 3.0**
- **PostgreSQL 11.4 Programming**
- **Predictive Analytics**
- **Python For Data Visualisation in Data Science**
- **R For Data Visualisation in Data Science**
- **R Programming (4.0.5)**
- **Relational Databases**
- **SAS 9.4M7**
- **Seagate Crystal Reports 8.5**
- **SQL Server Management Studio 18.6**
- **Tableau 2021.2**
- **TensorFlow 2.6**

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Desktop Publishing Software

- **Adobe Acrobat Pro 10**
- **Adobe After Effects 22**
- **Adobe Creative Cloud CC 2021 (InDesign, Illustrator, Photoshop)**
- **Adobe Fireworks CS3 - Windows**
- **Adobe Illustrator (4.0, CC 2019, CS3)**
- **Adobe Illustrator - Windows (CS2, CS5)**
- **Adobe InDesign (CC 2017, CS6)**
- **Adobe InDesign - Windows (CS2, CS3)**
- **Adobe PageMaker 4.0**

- **Adobe Photoshop - Macintosh (5.5, CS3)**
- **Adobe Photoshop - Windows (5.5, CS2, CS3, CS5 Extended, CS6)**
- **Adobe Photoshop CC 2018**
- **Adobe Premiere Pro 22**
- **Corel WordPerfect 8.0**
- **MS Office Publisher (2007, 2010)**

Hardware & Networking

- **Ansible 4.6**
- **Application Security**
- **Bash 5.1**
- **Electronic Discovery (eDiscovery)**
- **General IT Infrastructure Skills**
- **IT Service Desk**
- **ITIL 4**
- **Jenkins 2.303.1**
- **LAN Switching and Wireless Fundamentals**
- **Microsoft Azure**
- **Mobile Device Management**

- **MS Exchange Server 2019**
- **MS System Center Configuration Manager (SCCM) 2012**
- **MS System Center Operations Manager (SCOM) 2019**
- **Networking Essentials**
- **PC Hardware**
- **Public Key Infrastructure**
- **Routing Fundamentals**
- **TCP/IP**
- **VMware4**
- **VMware vSphere 6.7**
- **Webex Administration**

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(As of April 2025)

Operating Systems & Internet Browsers

- **Firefox 4**
- **Firefox 72.0.1 for General Use**
- **Google Chrome (10, 73)**
- **Google Workspace**
- **Internet Explorer 10**
- **Internet Information Services (IIS)**
- **Linux**
- **Macintosh OS X for General Use 10.8**
- **macOS 11 Big Sur for General Use**
- **Microsoft Edge 80 for General Use**
- **Microsoft Edge v.125**
- **MS Teams 1.5**
- **MS Windows 10 for General Use**
- **MS Windows 10 - Simulation**
- **MS Windows 2000 Professional**
- **MS Windows (7, 98)**
- **MS Windows NT 4 Administration**
- **MS Windows Server (2003, 2008, 2016, 2019)**
- **MS Windows Server 2012 R2 Standard**
- **Oracle Solaris 11 Express Administration**
- **Slack 4.24.0**
- **Solaris**
- **System Administration for Windows and Macintosh OS**
- **Unix Administration**
- **Windows Vista**
- **Zoom**

PEOPLOGICASKILLS SUBJECT LIST

(As of April 2025)

Enterprise Resource Planning

- **Blackbaud**
- **Microsoft Dynamics 365**
- **Microsoft Dynamic 365 Business Central**
- **Microsoft Dynamic Great Plains**
- **SAP R3 Basis**